



**VENDOR BOOTH APPLICATION**  
**April 13, 2019**

Name of Organization: \_\_\_\_\_

If Non-Profit, please list Tax ID #: \_\_\_\_\_

Contact Person/Representative: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Cell Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Please list *all* products that will be offered for sale at your booth\*: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Please describe how your products represent or are a part of the Portuguese Culture:

\_\_\_\_\_

\_\_\_\_\_

**\*\*\*\*Items listed are "proposed only" until accepted/confirmed by Carlos Vieira Foundation\*\*\*\***

**ALL VENDORS MUST SUBMIT A \$100 REFUNDABLE DEPOSIT IN ADDITION TO THE BOOTH FEE**

Booth Type	Cost
<input type="checkbox"/> Non-Profit Information Only	Free
<input type="checkbox"/> Business Information Only	\$50
<input type="checkbox"/> Non-Food Vendors	\$100
<input type="checkbox"/> Food/Drinks	\$300
<input type="checkbox"/> One Food Item Only * See Terms	\$150

**\*\*Booth space is 10 ft. x 10 ft.** Additional fees are required for double spaces.

**\*\*Non-Food Vendors only**, there will be an additional **\$200 fee** for applications received **after due date**, (Food Vendor applications **will not be accepted** after, due to Health Department Permits).

✓ Set up time: Friday, April 12, 2019 8am-4pm Saturday 6am-8am

✓ Festival Time: Saturday, April 13, 2019 9am-12am

**Deposits will be mailed back after May 11, 2019**

Deposit: \$100 # of Spaces: \_\_\_\_\_ Electrical: \$90 Amount: \_\_\_\_\_  MO  Cash Total: \_\_\_\_\_

**\*\*Please make Cashier's Check or Money Orders (NO Personal Checks) to: "Carlos Vieira Foundation"**

**Drop off complete application, payment, and health permit (if applicable) to 51FIFTY Apparel Store: 436 Second St – Livingston, CA 95334 (M-F 10am-7pm & Sat 10am-3pm) or mail to Carlos Vieira Foundation: 6079 Washington Blvd – Livingston, CA 95334**

**We will not accept incomplete Applications; make sure to bring everything together!!**

**WE HAVE THE RIGHT TO REFUSE ANY VENDOR!**

For more information call or text Julio at: (209) 398-9840\* [info@carlosvieirafoundation.org](mailto:info@carlosvieirafoundation.org)

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**OFFICIAL USE ONLY**

Date Received: \_\_\_\_\_ By: \_\_\_\_\_

Approved  Declined Reason: \_\_\_\_\_

Payment Enclosed:  yes  no

Deposit Enclosed:  yes  no Will Deposit be refunded:  yes  no

Was booth kept clean During & After the Event:  yes  no

Insurance Enclosed:  yes  no



Organization Name: \_\_\_\_\_

Name of Representative: \_\_\_\_\_

**IMPORTANT – PLEASE READ BEFORE SIGNING**

The applicant is an authorized agent of the group submitting this application. The applicant (and/or his/her) organization making this application understand and agree to terms and guidelines and understand that booth may be asked to shut down if terms and guidelines are not followed.

The applicant (and/or his/her) organization making this application understand and agree to assume all risk for loss, damage, liability injury, cost or expense that may arise during or be caused in any way by such use or occupancy of the facilities of the Stanislaus County Fairgrounds.

The applicant further agrees that in consideration of being permitted to have a booth at said event and facility, HE/SHE AND THE GROUP/ORGANIZATION WILL DEFEND, INDEMNIFY AND HOLD THE CARLOS VIEIRA FOUNDATION AND THEIR AGENTS AND EMPLOYEES, HARMLESS FROM ANY LOSS, CLAIMS AND LIABILITY OR DAMAGES AND/OR INJURIES TO PERSONS AND PROPERTY that in anyway may be caused by the applicant’s use or occupancy of the Stanislaus County Fairgrounds. ABSOLUTELY NO REFUNDS!

I/We, the undersigned, have read the above statement and received a copy of the event guidelines and agree to comply with them.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Please bring application in person to:**  
  
**51FIFTY Apparel Store**  
436 Second St - Livingston, CA 95334  
Open M-F 10AM-7PM, SAT 10-3, SUN CLOSED  
(209) 398-2271  
**Deadline March 29, 2019**  
**Payment must be cash, cashier’s check, or money order! No checks!**

**You can also mail your application to:**  
  
**Carlos Vieira Foundation**  
6079 Washington Blvd  
Livingston, CA 95334  
**MUST BE RECEIVED BY DEADLINE ABOVE**

Checklist	
<input type="checkbox"/> Application	
<input type="checkbox"/> Booth Fee	
<input type="checkbox"/> Deposit	
<input type="checkbox"/> Electrical Fee	
<input type="checkbox"/> Health Department Paperwork	} Food Vendors Only
<input type="checkbox"/> Health Department Fee	
<i>(PAYABLE TO STANISLAUS COUNTY HEALTH DEPT)</i>	
<input type="checkbox"/> Proof of Non-Profit (Non-Profit Vendors Only)	
<input type="checkbox"/> \$1million General Liability Insurance Certificate, with additional insured:	
<b>Carlos Vieira Foundation</b> 6079 Washington Blvd - Livingston, CA 95334	



## VENDOR TERMS AND GUIDELINES April 13, 2019

**To be considered as a vendor, you must agree and follow these terms and guidelines:**

1. Application, event fees (including deposit), health department forms (food vendors only), and proof of \$1 million general liability insurance is due with application and no later than March 29, 2019. We do not accept incomplete applications.
2. Booths are assigned and accepted per guidelines set forth by the Carlos Vieira Foundation. **Please do not ask for any exceptions!** The Carlos Vieira Foundation reserves the right to refuse any vendor application.
3. Vendors are required to provide the Carlos Vieira Foundation with proof of \$1 million General Liability Coverage naming: **The Carlos Vieira Foundation as additionally insured. Applications will not be approved without proof of insurance.**
4. Duplications of products sold may be restricted. Booth spaces will be accepted on a "first come, first serve" basis. Carlos Vieira Foundation reserves the right to accept or decline any vendor application.
5. SALES OF **ALCOHOLIC DRINKS AND BOTTLED WATER WILL BE SOLD EXCLUSIVELY BY THE CARLOS VIEIRA FOUNDATION.** If you are found selling alcohol or bottled water, your booth will be closed for the rest of the festival and **all fees will be forfeited.**
6. 51FIFTY Energy Drink is the exclusive energy drink for the festival and will be the only energy drink allowed for sale. Vendors may call Brandon Hirsch at 559-375-4098 to purchase product to sell.
7. **NO PETS** or **ICE CHESTS** WILL BE ALLOWED IN THE PARK. VENDOR ICE CHEST WILL BE SUBJECT TO INSPECTIONS. Periodic inspections of booths and ice chests may be done by COMMITTEE or security.
8. **Items considered to be unsafe for attendees will not be allowed in the festival. The following items are not allowed and may not be sold including (but not limited to) guns, knives, tasers, any type of weapon, silly string, airsoft guns, toy guns, disappearing ink, poppers, drugs, or tobacco products. The committee reserves the right to limit any items deemed unsafe.**
9. The consumption of or use of any drugs or alcohol by vendors will not be permitted. All vendors must conduct themselves in a professional manner.
10. All vehicles must vacate festival areas immediately after set up times\*\*. **NO VEHICLES WILL BE ALLOWED IN THE PARK DURING THE FESTIVAL HOURS. NO EXCEPTIONS!!! Vehicles driving in the park or parked in no parking areas during the festival may be ticketed by Turlock Police and/or towed at the owner's expense. The vendor deposit will also be forfeited!**
11. Electrical hook-ups units **will be available for a \$90 fee.** All electrical wires and fixtures shall be appropriately grounded and protected from wear, scuffing and accidental contact. The power systems shall comply with the City's Electrical codes.
12. Bring your own canopies, tables, chairs, extension cords, etc. They will NOT be provided for you. All tents/easy-ups *must* be anchored with sandbags (or similar weighted items) in anticipation of wind.
13. The area surrounding each vendor's booth must be left in good condition (clean) *during and following* the event. **You MUST provide a trash container inside and outside of your booth;** trash must be taken to dumpster at the end of the event. Failure to clean your area may result in the loss of your deposit.



- 14. Booths dispensing paper products (i.e. napkins, promotional flyers) are responsible for litter control.
- 15. The Carlos Vieira Foundation reserves the right to remain harmless and without blame in the event of damage or stolen property.
- 16. If your application is accepted, you will be receiving a phone call no later than four (4) weeks before the event to confirm your participation and answer any questions. At set-up you will receive a welcome package with a copy of your application, 2 parking passes for vendors' vehicles, and 4 vendor bracelets.

**Food Vendors:**

- 17. \*Food Vendors with only one Menu Item the fee will be \$150. (Example Bacalhau a Bras Plate).
- 18. Food vendors must complete and submit the "Stanislaus County Food Vendors Permit Application" along with the event application and health permit payment if required by Stanislaus County. Booths with year-round permit must still fill out the Stanislaus County Health Permit application and provide a copy of their yearly permit. **We will not accept incomplete applications!!!**
- 19. Refrigeration and warming units **will not be provided**. If you require either, you must provide them yourself and be sure that they are compliant with Health Department standards and in proper working condition.
- 20. Food Vendors should follow Stanislaus County Health Department requirements (i.e. proper hand washing and utensil cleaning areas, appropriate food storage and handling) and **be prepared for an inspection**.
- 21. Applications must include a MENU of all items you would like to sell. Once your menu is approved, you are **not permitted to add any food items** to your offering. **Adding other items to your MENU will result in being asked to shut down and forfeit all fees and deposits!**
- 22. The disposal of liquid byproducts (i.e. grease, cooking oil) within the park area is prohibited; please dispose of them in a legal manner off premises.
- 23. Food Vendors who are cooking on-site **MUST have fire extinguishers on hand**.

**Set Up Time and Fees**

- 24. Booth set up must occur as follows:
  - ✓ Set up time: Friday, April 12, 2019 8am-4pm Saturday 6am-8am
  - ✓ Festival Time: Saturday, April 13, 2019 9am-12am

25. ALL VENDORS MUST SUBMIT A \$100 REFUNDABLE DEPOSIT IN ADDITION TO THE BOOTH FEE

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**\*\*\*IMPORTANT\*\*\***  
**FOOD VENDOR DEADLINE: March 29, 2019 5PM**  
**NO EXCEPTIONS**  
**Food Vendors:** This is to Comply with Stanislaus County Health Department. Vendors must have approval prior to getting health permit.